

# Sapperton Day STREET FESTIVAL2011

## Food Vendor Information & Application

**LOCATION:** 400 Block E. Columbia St.,  
New Westminster, BC  
**DATE:** Sunday June 12th, 2011  
**STREET: CLOSERS:** 9am  
**EVENT ENDS:** 5pm

**EVENT HOURS:** 11am - 5pm  
**VENDOR SETUP:** 9am - 11am  
**TEAR DOWN:** 5pm - 6pm  
**STREET RE-OPENS:** 6pm

**The 9th Annual Sapperton Day Street Festival** is a celebration that brings over 10,000 visitors into Sapperton showcasing its vibrant shops, services, restaurants, community organizations & home based businesses. We shut down East Columbia St. from Braid Street all the way to Sherbrooke St. and the community is filled with music, entertainers, kid's bike races, contests, food, prize draws, information booths, vendors, crafts & so much more!

**All proceeds from the festival day are donated to the Royal Columbian Hospital Foundation.** This year's event will continue to support their Urgent Equipment Needs and raising \$2.8 for their Multipurpose Interventional suite. We invite you to participate in our wonderful community event that **raises thousands of dollars for the Royal Columbian Hospital Foundation** each year.

### Guidelines & Limitations:

**The Sapperton Day Street Festival is an outdoor event - rain or shine. There are no refunds.**

All participants are asked to remember this is a family event & are not to sell, display or advertise any improper, offensive or illegal products or services.

**Food Vendor Restrictions:** As stated above the Sapperton Day Street Festival is a fundraiser for the Royal Columbian Hospital Foundation. As such the event features a pancake breakfast & hot dog sales; we ask that no food vendor sells competing products (pancakes, pop &/or hot dogs).

Please note that Event Sponsors may require food vendors to restrict sales and promotions to a specific brand. ie: Pepsi. Information on Sponsor restrictions is available, please contact us.

Food Vendors must be self sufficient, power not provided. **Insurance coverage is mandatory & all applicants must comply with Fraser Health Regulations.**

[http://www.fraserhealth.ca/your\\_environment/food\\_safety/](http://www.fraserhealth.ca/your_environment/food_safety/)

**All participants are asked to be on the street before the street closure.** There will be no access to the street after 11am. Set up & take down times are stated at the top of this sheet. **Set up & take down times are enforced.**

Site maps & parking passes allowing you to enter the festival site will be sent via email two days before the event. All vehicles on the street must be to assist in set up only - your car must be moved before 11am. Parking will not be allowed on the street during the festival unless as part of a pre-approved display. We suggest that you arrive early to unload items on the sidewalk near your designated area before street closure in order to park your car elsewhere. Parking is available in neighbouring streets; please watch for enforced parking regulations.

It is not possible for festival organizers to guarantee any particular location or stage sightlines.

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The Festival is not responsible for any lost, stolen or damaged inventory or items used to promote your business/organization during the Festival.

**Food Vendor Fees & Regulations:**

ELIGIBILITY	INSURANCE	HEALTH REGULATIONS	FEES
Food Vendors are defined as: Individuals & businesses marketing ready to eat products or beverages  * Pancake, Pop and/or Hot Dogs sales are not permitted	INSURANCE COVERAGE MANDATORY.  * Must provide a copy naming the Sapperton Merchants Assoc. & the City of New Westminster in their policy 7 days prior to event date.  *Must be self sufficient - power not provided	All Fraser Health Regulations Apply  <a href="http://www.fraserhealth.ca/your_environment/food_safety/">http://www.fraserhealth.ca/your_environment/food_safety/</a>	Deposit: \$250 Fees: 20% of the days sale (less deposit)  Cheque or cash payments only, Make cheques payable to "Sapperton Merchants Association"

All products sold must meet Fraser Health standards and be pre-approved by the festival coordinator. No competing products will be allowed.

The Sapperton Days Street Festival reserves the right to restrict booth size and grant or deny any requests for additional booths.

**Deposit Deadline April 30th, 2011 – Mail deposit to C/o – Taylor'd Bodies, 480 E. Columbia Street, New Westminster, B.C., V3L 3X5**

**Agreement:**

By signing the application form, you are agreeing that you have read and agree to the vendor guidelines and limitations outlined above for the Sapperton Days Street Festival. Your application will not be considered until the deposit is received.

**We thank you for your interest & look forward to receiving your application. If you have any questions or concerns please contact:**

**Guy Ciprian**  
**Sapperton Days Street Festival**  
**Event Manager**  
**Ph: 604-341-1496**  
**[guy.ciprian@shopsapperton.com](mailto:guy.ciprian@shopsapperton.com)**  
**[www.shopsapperton.com](http://www.shopsapperton.com)**

## **Sapperton Day**

### **STREET FESTIVAL2011**

**Food Vendor Application - Please Print Clearly**

Business or Organization Name: \_\_\_\_\_

Contact Name & Title: \_\_\_\_\_

Phone No#: \_\_\_\_\_

Email: \_\_\_\_\_

**Deposit Deadline: April 30th, 2011**

Cash or Cheque payments only, make cheques out to "Sapperton Merchants Association".

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**List 3 Past Events with Contact Names & Numbers:**

- 
1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
- 

Please feel free to use area below if additional space is required.

By Signing the application form, you are agreeing that you have read and agree to the vendor guidelines and limitations outlined on previous pages for the Sapperton Days Street Festival.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please email ([info@shopsapperton.com](mailto:info@shopsapperton.com)) or fax application for approval to 604- 525-4892 prior to deadline: April 30th, 2011**

**Additional Information:**